



JAMAICA ENERGY PARTNERS | JOB POSTING

SYSTEMS ADMINISTRATOR

JOB SUMMARY

The incumbent is responsible for:

- Providing technical support to staff for all company applications
- Troubleshooting hardware and software problems reported by users
- Designing, organizing, modifying and supporting client and server computer systems
- Designing and installing LAN, WAN, internet and intranet systems, and network segments
- Upgrading systems and processes as required for enhanced functionality and security
- Maintaining network and system security
- Backing up of all relevant company data, including databases and system settings
- The collection, presentation and analysis of all the company's plant operational data and the production of reports

JOB QUALIFICATION AND EXPERIENCE

The incumbent must possess:

- Bachelor's degree in Computer Science or equivalent
- A minimum of three (3) years as a systems administrator in a Windows-based environment
- Expertise in installing, configuring and troubleshooting Windows client and server operating systems as well as SQL server
- LAN and WAN skills with knowledge of Cisco equipment
- Experience in Avaya voice systems
- MCSE / MCP / Cisco certifications would be an asset

SUBMISSIONS

The deadline for submission is **June 16, 2017**. Please email all applications and résumés to

hr@jamenergy.com

We thank you for your interest.
Kindly note that only shortlisted candidates will be contacted.

POWERING SOLUTIONS